



Soule Early Childhood Center
 652 Hammond St, Brookline, Ma 02467
 Phone 617.739.7598 Fax 617.739.7594
www.brooklinerec.com

Toddler Contract
September 2018-June 2019

Child's Information:

First Name: _____ **Last Name:** _____

Date of Birth: _____ **Gender:** Male Female

TODDLER (12.0 – 2.8 years old)

Time 8:00AM – 12:30PM Monthly Tuition Cost	<input type="checkbox"/> 5 days (Mon-Fri) \$ 1886.00
Time 8:00AM – 4:00PM Monthly Tuition Cost	Five Mornings/Five Afternoons <input type="checkbox"/> 5 days (Mon-Fri) \$ 2436.00

Payment Schedule (Please read carefully)

- A non-refundable **registration fee & DEPOSIT ARE DUE WITH ENROLLMENT:**
- The deposit is credited to September (or first months) tuition
- **Half Day: \$ 2036.00**
- **Full Day: \$ 2586.00**
- **A proof of residency is required** at the time of enrollment. Acceptable documentation includes current utility bills, tax documents, and lease or mortgage documentation. Enrolled child must reside full time in Brookline.
- **Loss of enrollment space may result for deposit not received with enrollment.**
- All payments begin **October 1, 2018**. All payments are due the first of every month.
- Deposit given upon enrollment will be credited towards **September 2018 tuition** or first month of care when a 30-day written notice is given.

Payment Method

- Automatic tuition payments through Brookline Recreation (Credit Card Authorization form required).
- Payments may be made on line through our website (www.brooklinerec.com) and by logging into your personal household.
- Accepted forms of payment: Check payable to Town of Brookline, money order, Visa and MasterCard.

Toddler Yearly Contract 2018-2019

The conditions that apply to the payment contract:

Parent Initials

<ul style="list-style-type: none"> • A non-refundable registration fee of \$150.00 is required at the time of enrollment. • A one month non-refundable deposit is due with enrollment. • Deposits will be credited to September 2018 tuition payment or first month of care when a 30 day written notice is given. 	
<ul style="list-style-type: none"> • A proof of residency is required at the time of enrollment. Acceptable documentation includes current utility bills, tax documents, and lease or mortgage documentation. 	
<ul style="list-style-type: none"> • All regular payments begin October 1, 2018. • All payments are due the first of every month. • A late fee of \$25.00 will be charged to your monthly bill if full payments are not received at the school by the due date. 	
<ul style="list-style-type: none"> • A 30-day withdraw policy is required. • If 30-day notice is not given in writing, you will be billed for the next monthly billing cycle. • Daily prorating will not be accepted during the withdrawal period. 	
<ul style="list-style-type: none"> • A late fee of \$1.00 per minute will be charged for late pick up after your contracted time. • Late fee is charged after: 12:35P or after: 4:05P 	
<ul style="list-style-type: none"> • A \$25 fee will be charged for all returned checks. 	
<ul style="list-style-type: none"> • A \$25.00 fee will be charged after the 2nd change to your schedule. All schedule changes required a 30 day written notice. 	

All information on this application and supporting documentation will be used to determine eligibility for child care. I certify that the information provided is correct and complete to the best of my knowledge. I agree to pay all monthly fees to the authorized child care provider. I understand that providing false or misleading information in connection with this application and/or failure to report within ten days any change in circumstances that might impact my eligibility or fee may result in termination of the child care center.

Parent Signature _____

Parent Print Name _____ **Date** ____/____/____ 2018